

Student Fund Transfer/Reimbursement Check Request Form Pleasant Grove High Band Boosters

Date: _____

Student Name: _____

Requested Amount: _____ Fund Transfer Reimbursement Check

If reimbursement check requested, make check payable to: _____

Address and phone number: _____

Fund Transfer For:

- Band Shoes
- Uniform Cleaning Fee
- Field Trip: _____
- Winter Percussion or Color Guard Expenses: _____
- Other: _____
- To Sibling Account: (Name) _____

Reimbursement For: (Receipt(s) required)

- Music Lessons / Band Camp
- Instrument Repair
- Musical Supplies (e.g. reeds, instrument stand)
- Other: _____

Parent/Guardian Signature: _____ Date: _____

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For Administrative Use Only

Funds to be drawn from *Student Account*

Available Balance: _____

Authorized by: _____ Date: _____

Amount of Check: _____ Check Number: _____

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Special Notes: _____

➤ Please send this completed form with copy of receipt(s) to Jenette Kwong or Julie Sportelli, Band Booster Treasurers, or turn it in to Mr. Souliere. Any questions, please E-mail : Jenette <jenette@yahoo.com> or Julie <juliesportelli@gmail.com>